

9.3 FIRE SAFETY

The Occupational Health, Safety and Welfare Act requires employers to provide and maintain safe equipment and systems of work for their employees.

This include fire prevention in the workplace and the provision of evacuation procedures from all College premises for employees, students and other persons such as clients and contractors.

Fire drills will be conducted at least annually early in first term, and will be at the initiation of the College Manager. It is preferable that fire drills are conducted on a 6 monthly basis.

It is essential that all staff and students are aware of the evacuation procedures in the event of an emergency. Each College must have its own fire evacuation procedures in place and convey awareness of the procedure to all staff.