

TITLE: ALCOHOL AND THE USE OF RESIDENTIAL COLLEGE PREMISES

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POLICY

It is not appropriate to permit alcohol to be used on college premises when college students are in residence.

However, the use of college facilities and the provision of alcohol by outside organisations or to raise funds when students are not in residence is supported.

- 1 The Chairperson of the Board of Management and the College Manager are jointly responsible for granting permission for functions to be held on residential college premises when students are not in residence and at which alcohol is to be supplied or sold.
- 2 The manager will ensure that all requirements relating to the sale or supply of alcohol as detailed in the *Liquor Licensing Act* are met.
- 3 The manager must ensure that issues related to the duty of care owed to resident staff, community standards and expectations, and the reputation of the college, are taken into account in making decisions in relation to the use of alcohol on college premises.
- 4 At no time is alcohol to be consumed at functions on the residential college grounds or premises while students are in residence without the approval of the CHSHA Director.
- 5 Resident staff can consume alcohol in their onsite residence when off-duty.
- 6 Resident staff can consume alcohol on college grounds when students are not in residence.

RELATED POLICIES, PROCEDURES AND GUIDELINES

Liquor Licensing Act 1988

Also refer to DET Policy: *Community Use of School Facilities and Resources*

PROCEDURES

- 1 When students are in residence and the consumption of alcohol has been approved by the Director, parents are to be informed of any college function at which alcohol will be served.
- 2 College students located elsewhere on college grounds during a function involving alcohol must be adequately supervised.

- 3 The area in which alcohol is to be supplied must be a discrete area with controlled access.
- 4 Alcohol must not be sold or supplied to or for the consumption of students.
- 5 College functions where alcohol will be available must not be attended by any student unless they are accompanied by a parent or supervisor.

GUIDELINES

The manager needs to ensure that:

- 1 The function holder has gained approval, or a license, from the Liquor Licensing Division of the Office of Racing, Gaming and Liquor.
- 2 The function holder accepts liability in writing for the repair of any damage to the residential college.
- 3 The function holder accepts liability for any accident, injury or illness affecting a function participant.
- 4 The security responsibility of the users of college resources and facilities must be clearly specified to the function holder.
- 5 Incorporated groups and commercial users must show evidence of insurance cover.
- 6 Fees generated from the use of college facilities must be deposited in a college bank account.

EFFECTIVE DATE: 6 December 2007

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