

RE-CERTIFICATION OF OCCUPATIONAL QUALIFICATIONS

Also refer to Human Resource Manual, Section 4.11

Possessing a current aquatic rescue and resuscitation qualification and a Senior First Aid certificate are conditions of employment for supervisory staff at residential colleges.

Where possible college managers will provide time-off from duties so that staff may attend training courses and examinations. Where this is not possible, due to staff rosters or course availability, reasonable time spent maintaining conditions of employment qualifications will be included as part of the normal rostered hours of duty per week.

Aquatic Re-qualification

All aquatic performance qualifications (awards) are valid for twelve months only. To ensure that staff responsible for supervising aquatic activities retain their skills and knowledge, and are suitably qualified, residential colleges will reimburse the approved cost of a refresher-training course every 12 months before existing qualification lapses. The fee charged for re-qualification includes:

- professional instruction and assessment
- course notes
- use of training equipment and
- new certification document.

Senior First Aid Re-qualification

Staff need to renew their qualification in Senior First Aid every three years. Residential colleges will reimburse the approved cost of the refresher-training course to ensure that staff are up-to-date on the critical first aid components from the Senior First Aid course. Upon expiry of the Senior First Aid Refresher certificate, a full Senior First Aid course must be completed. Residential colleges will also reimburse this cost.