



**THE DEPARTMENT OF EDUCATION AND CHILDREN'S SERVICES
JOB AND PERSON SPECIFICATION**

<p>Title of Position: Youth Worker - Male</p> <p>Classification Code: OPS3</p> <p>Type of Appointment:</p> <p><input type="checkbox"/> Ongoing Term</p> <p><input type="checkbox"/> Temporary Term</p> <p><input type="checkbox"/> Other Term</p> <p><input type="checkbox"/> Exec Term</p> <p>Position Reference Number:</p>	<p>Administrative Unit: Department of Education, Education and Children's Services</p> <p>Directorate: School and District Operations</p> <p>Unit/Section Wiltja Residential Program</p> <p>Position Analysis:</p> <ul style="list-style-type: none"> • Originated by: Manager Wiltja Residential Program • Classified by: Corporate HR Services <p>Version Number:</p> <p>Version Date: 10/08/07</p>
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Job and Person Specification Approval

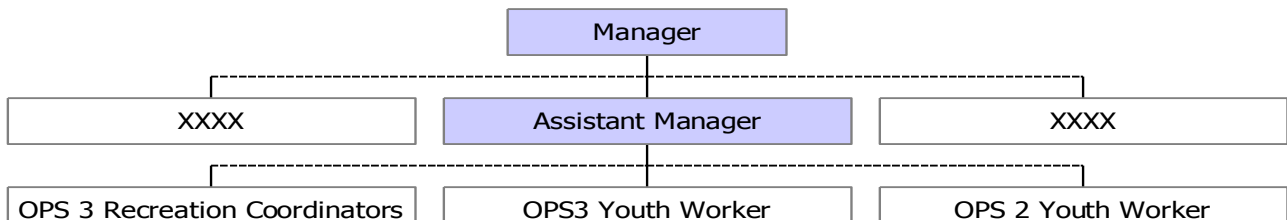
_____ / /
CPE OR CEO or Delegate

JOB SPECIFICATION

1. Summary of the broad purpose of the position in relation to organisation goals (its expected outcome and how it is achieved).

The Youth Worker will be responsible for the supervision and provision of a safe and secure, away from home environment, for Anangu secondary students participating in the Wiltja Residential Program at Folland Avenue, Northgate. The Youth Worker will also contribute to the social and educational development of students. They also will assist in the identification and management of health issues and support the emotional welfare of Aboriginal adolescent students in the Program.

2. Reporting/Working Relationships (to whom the person reports, staff for whom the person is responsible, and other significant connections and working relationships within the organisation).



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- Reports to the Manager and Assistant Manager, Wiltja Residential Program. In the absence of the Managers the Youth Worker reports to the OPS3 Team Coordinator.
- Works collaboratively with the Recreation Coordinators, Youth Workers and other Wiltja Program staff

3. Special Conditions

Travel:	Intra and interstate travel may be required
Out-of-hours:	Some out of hours work is required
Location:	Folland Avenue, Northgate
Conditions:	Required to work on a rostered basis A current driver's license is required Required to undertake senior first aid training Required to undertake training for a Bus Driver's (LR) Licence Successful applicant may be subject to a criminal history check prior to confirmation of appointment

4. Statement of Key Responsibilities/Duties.

- Contribute to the development of a supportive, safe setting for students at the Residence by assisting with the implementation of all official Program systems and procedures
- Contribute to a harmonious social environment by addressing student conflict and complaints promptly with due regard for confidentiality
- Contribute to the welfare of students by ensuring that regular reports on any issues or concerns are provided to the Assistant Manager and Manager
- Contribute to the social and educational development of students by participation in the planning, implementation and delivery of programs that encourage education, work and recreation
- Contribute to the development of an extensive health care program and in particular male health and hygiene issues by monitoring of the emotional and physical needs of the students and reporting issues to the Assistant Manager and Manager
- Support the implementation of the health care program by liaison with relevant health officers and the administration and supervision of medicines
- Support the schooling of students by liaising with school staff and ensuring that students are prepared and punctual in their movements to and from school
- Assist male students with the development of their social/personal skills by helping students to understand their responsibilities and to develop positive relationships with others
- Support the effective running of the Wiltja Residential Program by actively engaging in the delivery of cleaning, catering and laundry provision to students and reporting any issues to management

5. Authority

6. Position challenges/Context

The Wiltja Residential Program provides care and accommodation to Anangu secondary students (male and female) attending the Wiltja School program at Woodville High School. It is the residential component of a boarding school and has a special emphasis on cross cultural and social learning. It constitutes a very significant part of the educational process and includes specific initiatives to support vocational learning.

The aim of the Program, in the main, is to develop the skills, talents, abilities and confidence of Anangu students in the mainstream education and cultural process to enable them to gain greater self-management of their communities as adults within those communities.

The vision of the Residential Program is to provide a safe and supportive living environment in which Indigenous young people are valued and nurtured to enable them to develop cross cultural and other social and living skills and reach their intellectual, academic and social potential.

Acknowledged by nominated applicant: _____ / / _____

Certified: _____ / / _____

PERSON SPECIFICATION

Essential Minimum Requirements (those characteristics considered absolutely necessary)

Personal Abilities/Aptitudes/Skills

- Ability to work successfully with adolescent male students
- Ability to work independently and successfully facilitate effective teamwork
- Ability to communicate effectively both verbally and in writing with a wide range of people
- Ability to be culturally sensitive to gender based issues as they pertain to Aboriginal adolescent males
- Ability to constructively manage conflict

Experience (including community experience)

- Experience in providing leadership and/or counselling to adolescents
- Evidence of participation in planning and organisation in order to achieve goals
- Experience in successfully managing and developing student behaviour

Knowledge

- An awareness of issues affecting Aboriginal people and in particular Aboriginal adolescent males
- Knowledge of current behaviour management theory and practise

Desirable Characteristics (to distinguish between applicants who have met all essential requirements)

Personal Abilities/Aptitudes/Skills

Experience

- Experience in working with Aboriginal adolescents
- Experience in boarding or hostel situations

Knowledge

- An awareness of the needs of Anangu students living and learning away from home
- An awareness of current Case Management practises

Educational/Vocational Qualifications

- A professional qualification in Youth Work or an allied field