

Appropriate arrangements are to be made for students who require medical treatment or who are ill.

- The college has satisfactory arrangements to secure medical treatment and dental attention for students as necessary and without undue delay.
- Students are to have the choice about whether staff accompany them when they see a doctor or dentist; this choice is to be made with the consent of a parent (or next of kin).
- College staff are competent to administer first aid and treat minor illnesses.
- Prescribed medication (including prescribed medication kept by individual students by permission of the college manager) is kept securely.
- Procedures are to be in place so that prescribed medication is administered in accordance with the prescription or instructions from the pharmacy. This includes a requirement that students authorised by the college manager to keep and administer their own medication are sufficiently responsible to do so.
- A written record is kept of all medication, treatment and first aid administered to students giving the name, date, medication/treatment, and reason for doing so. Each entry is to be signed by the staff member responsible for this treatment.
- The college is to obtain prior, written parental (or next of kin where practicable appropriate) permission for the administration of first aid and appropriate non-prescription medication to students, and to seek medical or dental treatment when this may be required.
- The college is to make appropriate provision for students who are ill. The care arrangements need to take account of the nature of the student's illness and make optimum use of the staffing and student accommodation facilities so there is adequate monitoring of ill students and their health needs. In new facilities a sick bay of at least 9m² floor-space is to be provided for the separate care of students who are ill.
- Students who are separated from others through illness are to be regularly checked by a member of staff.
- Students who are separated from others through illness are to have ready and rapid access to a designated staff member through day and night.
- An explicit and written 'Care Plan' is to be prepared and implemented for each student with special medical needs e.g. epilepsy. This Plan is to be agreed by the parents (or next of kin where appropriate).